

Mt. San Antonio College  
Classified Senate



Classified Senate  
Meeting Minutes – October 11, 2012

**Present:**

Naomi Abesamis, Robin Cash, Donna Lee, John Lewallen, Marchelle Nairne-Proulx, Carol Nelson, Marian Popa, Obdulia Reynoso, DeeJay Santiago, Randy Smith, Ana Uriarte, Darlene Vale, Michelle Williams

Due to a room change, President Santiago called the meeting to order at 1:06pm

**Public Comments:**

None.

Visitors: Lourdes Granda from ESL, Annel Medina from Research

**Approval of Minutes:**

- Since the Senate was able to achieve a quorum, the minutes from the last two months were able to be approved.
- The motion to approve the minutes from the August 9th meeting was made by Darlene Vale and seconded by Randy Smith.
- The motion to approve the minutes from the September 13th meeting was made by John Lewallen and seconded by Obdulia Reynoso

**President's Report:**

- DeeJay announced that he will be participating in the HR task force that is being led by Mike Gregoryk. First meeting will take place on November 1, 2012.
- Want to remind everyone to attend the "Town Hall Meeting" led by President Scroggins. Meeting is scheduled for November 13<sup>th</sup> after elections.

**Treasurer's Report:**

Treasurer, Donna Lee briefly discussed that she and DeeJay have a meeting with new Foundation Director, Bill Lambert on Oct. 16 to discuss fundraising possibilities and the Classified Professional Growth Scholarship. Donna also shared information regarding their meeting with Linda Baldwin, stating that the Senate basically can no longer have fundraisers unless they are a non-profit organization (501c). Donna shared the information that she received in order for us to obtain a 501c. According to current records, the Senate's current balance is \$3,947.56.

**CPDC:**

- New classified welcome seemed to be fairly successful. Senator Robin Cash was one of the attendees of the event. She shared that it was very interesting and was very happy to be a part of it.
- The college would like to launch a Mentoring Program similar to San FACC. They would like to know what from Classified what are the expectations that they would like to see from the mentoring program. One of the questions asked by senators was if this would be a Classified mentoring a Classified or a Manager mentoring a Classified? Idea was shared that a survey should go out to the classified asking what they would like to see in regards to the mentoring program.

**President's Advisory Council:**

Past President, Marchelle Nairne-Proulx, shared the one of the biggest issues that PAC will be introducing to the campus that will affect classified staff. The new smoking policy is almost complete. It was passed down to the senators that there will be a ticketing system in place if smokers are caught smoking in areas not designated for smoking. Concerns were raised that this would be an immediate issue among classified. Marchelle explained that there will be a campaign that will be going out campus wide, via email and the Portal prior to any tickets being distributed.

**CSEA Update:**

Deejay contacted CSEA 262 President, Laura Martinez, and asked her for an update to pass on to our senators. Laura was grateful for an opportunity to convey the information. Laura touched on the following points:

- Assure our colleagues the furlough option Dr. Scroggins indicated in his previous Cabinet notes is Negotiable.
- Proposition voting on 30 and 32.
- CSEA will be conducting annual elections for the following positions: President, 2nd VP, Treasurer, Public Relations Officer.
- Smoking Policy.
- Looking for volunteers as CSEA 262 representatives to hiring committees.
- Still negotiating an MOU that would permit classified/adjunct to teach.
- Koff & Associates has begun providing the District with their classification recommendations and job descriptions.
- Reopener Negotiations.
- The District will present a formal Reorganization of Student Services at the October Board meeting.

**VOICES:**

Senator, Naomi Abesamis is this year's Senate representative. Naomi has been given the task of update VOICES website.

**4CS Update:**

The next leadership retreat will be held at Mira Mar College, on Friday, January 11, 2013. Any Senators interested in attending will need to receive their manager's approval and we will be able to reimburse mileage from our Senate account.

**Classified Newsletter:**

Senator, John Lewallen will be heading up our Senate newsletter. He would like to bring the newsletter to the web like the Campus' newsletter.

**Classified Senate Event Planning:**

One of the first events that the senate would plan for the year would be a "Senate Tea". This would give classified employees an opportunity to get away from their offices and meet the Senators. Details regarding this event will need to take more discussion. The preferred time line for the event would likely take place before December.

**Other:**

Photos – Time did not permit the senate to be able to take a photo this month.

With no further business at hand, this meeting was adjourned at 2:02.

The next meeting is scheduled for Thursday, November 8th at 1:00 in Founder's Hall.