



CLASSIFIED SENATE MEETING MINUTES – December 13, 2012

Present:

Naomi Abesamis, Robin Cash, Donna Lee, John Lewallen, Marian Popa, Obdulia Reynoso, DeeJay Santiago, Darlene Vale, Michelle Williams

Public Comments:

There was no public comment.

President DeeJay Santiago called the meeting to order at 1:10 p.m.

Approval of Minutes:

The November meeting minutes were approved by Darlene Vale and followed by a second vote from John Lewallen.

President's Report:

- DeeJay encouraged all the senators to join efforts in helping the Cadena Family. Administrative Services will be accepting donations until Tuesday, December 18, 2012.

Treasurer's Report:

The Cadena Family Situation led to questions on how the Classified Senate can offer donations to victims of catastrophes. Senator, Marian Popa suggested that Classified Senate could create an account with fiscal services specifically for emergency donations. We would follow the Catastrophic Leave guidelines.

Senator, Donna Lee shared that an account has been established by the title of SUNSHINE. Unfortunately, the use of this account wouldn't apply to this situation. We could look into creating a new account for future emergency type situations.

- Treasurer, Donna Lee reported the following account activity & balances:
 - Expense Account (formerly Aux Trust Account)
Current Balance: **\$3970.40**
Reimbursement of \$22.84
 - Non-Instructional Supply Account
Current Balance: **\$870.81**
In October and November 2012, a total of \$39.45 was spent on name badge purchase.
 - Conference & Travel Account
Current Balance: **\$1686**
No activity to date

CPDC (Classified Professional Development Council):

- Campus employees received an email in December listing a few upcoming professional workshops for 2013.
- Topics for Classified Professional Flex Day workshops are in the process of being selected. Interests for CSEA 262 & CSEA 651 members will be taken into consideration.

PAC President's Advisory Council

- The campus marquee continues displaying the smoking policy announcement until its effective date on February 25, 2013.
- Students and employees will have a three week grace period from the implementation date before any citations are issued.
- Smoking signs have been posted on designated areas throughout campus.

CSEA :

No report was given at this time.

VOICES :

Representative, Naomi Abesamis announced that a few changes will take place within the committee that will revamp and reframe the program. Some of the changes include grouping all of the MT. SAC campus awards for part time and full time employees.

Thank You postcards will be placed on multiple locations throughout campus. The intent is to find the "hidden gems" on campus that make someone's day at MT.SAC.

STUDENTS OF DISTINCTION :

Senator, Naomi Abesamis reported that the committee is currently accepting nominations. The first meeting will take place in February 2013.

CLASSIFIED NEWSLETTER:

Senator, John Lewallen reported that the organizational meeting was held on Thursday, November 15, 2012. Participating senators have each been assigned an area within the newsletter. This will include information on upcoming events, news items, employee profiles, recipes, pet photos, past events, The Classy's project. The intent is to launch the newsletter in February 2013.

CLASSIFIED COFFEE HOUR EVENT:

Senator, Naomi Abesamis will contact event services for availability. Tentative location is building 9C on February 14, 2013 from 2:00 p.m. – 4:00 p.m.

OTHER:

The planetarium had its show casting in November.

With no further business at hand, this meeting was adjourned at 2:06 p.m.

The next meeting is scheduled for Thursday, January 10, 2013 in Founders Hall.