



**Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
October 5, 2020**

Members:

Fawaz Al-Malood **X**
Rep 1 Ron Bean **X**
Rep 2 George Bradshaw
Rich Lee **X**

Mark Lowentrout **X**
Jai Mehta **X**
Jean Metter **X**
Richard Patterson **X**

Robert Stubbe
Joe Vasquez **X**
Dale Vickers **X**

Student
Student

Kate Morales (Minutes)

IT E M	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome	Dale welcomed everyone to the meeting. Fawaz Al-Malood and Mark Lowentrout were introduced as new members representing Instruction.	Information only.
2. Review of September 2020 Memory	Reviewed and approved September memory with a minor correction.	The memory is posted to the ITAC website.
3. WebCMS Project Update	<p>Monica Cantu-Chan provided a status of the WebCMS project upgrade. There are two logs for tracking issues. The first log tracks systemic issues that the vendor needs to fix. At the moment, most high priority issues have been resolved. The medium priority issues should be fixed in the next two weeks. The secondary log tracks curriculum support requests that IT or the Office of Instruction responds to and closes. Requests for assistance can be submitted from the form at the WebCMS 10.0 site located at https://www.mtsac.edu/webcms/.</p> <p>Monica reported that the WebCMS interface drastically changed from version 1.0 to 10.0. Training is critical to learn navigation in the new tool. The 1.0 version site will continue to live for one year. Many users need to update their bookmarks to the new website address.</p> <p>Jai and Jean expressed how frustrated faculty are with the new system. They don't find it to be user-friendly. There have been unexplained system errors with curriculum moving through the wrong stages only to have it sent back to faculty to re-do. Jean</p>	IT will continue to share the status of the WebCMS project with ITAC.

	<p>indicated that Pedro Suarez was a great WebCMS resource and helpful with training.</p> <p>Monica indicates that the College can't go back to the old system. She will share the frustrations with Instruction Office.</p>	
<p>4. Goals Review and 5. Purpose and Function Statement</p>	<p>ITAC originally considered adding the IIIC accreditation statement as a goal. It has since been recommended that the oversight of accreditation IIIC is added to ITAC's purpose statement. The committee was not sure about statement because it indicates that ITAC is 'responsible for college-wide compliance with ACCJC Standard IIIC' and that seemed very broad. The committee preferred to modify the statement to be, 'The Committee is responsible for monitoring collegewide compliance with ACCJC Standard III.C, "Technology Resources."</p>	<p>Dale will follow-up with Richard Mahon regarding the scope of the statement and eliminating the word 'college-wide'</p> <p>The item will be brought back on the November agenda.</p>
<p>6. Other Items</p>	<p>The committee expressed thanks to IT for the loaner program and technology support for students.</p> <p>The next meeting is November 2 at 2:30 p.m. via Zoom.</p>	<p>Information only.</p>
<p>Note: Accreditation Standards IIC: Student Support Services IIIC: Technology Resources</p>		