



**Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
November 6, 2017**

Members:			
Dale Vickers (Interim Chair) X	L.E. Foisia	Paulo Madrigal X	Robert Stubbe X
Ron Bean X	Joel Garcia	Jai Mehta X	Joe Vasquez
Chau Dao X	Phebe Lee X	Alexis Navarrete	
Sheila Espy X	Rich Lee X	Richard Patterson X	
			Kate Morales (Minutes) X

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome	Dale welcomed everyone to the meeting.	Information only.
2. October 2017 Minutes	Minutes were approved with a minor correction.	The minutes will be posted to the ITAC website.
3. Campus Wireless Network Needs	Dale discussed the status of wireless access points in various campus locations. IT was funded to expand wireless over the last couple of years and has made great strides in adding exterior wireless to various buildings and student gathering spots. Many of the suggested sites were recommended by Associated Students. Phebe asked about the potential of adding wireless to parking lots. Dale discussed the infrastructure requirements of power and networking equipment which would be very difficult to add to our parking lots. Robert discussed the possibility of using cell boosters. Dale indicated that various cell companies have proposed a distributed antenna system but they become cost prohibitive based on the size of our campus.	Committee members will send wifi location suggestions to Ron.
4. Computer Use / Security Policy Workgroup	Chris Schroeder reviewed the proposed AP and BP 3720. Chris noted that the AP includes a scorecard to determine compliance with the standards. The Committee discussed if it would be better to have 3 or 4 smaller APs or one really big AP. The consensus of the Committee was to have only one AP and include headings for each section to clarify the topics.	The Workgroup will continue with their edits and bring back draft documents to a later meeting.

<p>5. New Year, New Systems</p>	<p>Dale discussed the IT email marketing campaign regarding the change to O365. Dale indicated that although there is never a perfect time to change a major system, winter seemed like a good time to ensure IT resources were available (after spring registration is complete), and IT could assist the smaller population of winter faculty in preparation for wide use in spring. Faculty members indicated that they are okay with the January cutover and all agreed that the sooner the change is made, the better. Faculty also indicated that they mainly use Lotus Notes for email and some light calendar functionality. They all want to be able to access their email from a smartphone or tablet and are looking forward to the ease of using O365.</p> <p>Dale indicated that IT will have a table at the Spring Flexday event to assist faculty with logging into email from their mobile devices. Dale also indicated that IT will be offering training on O365 starting in January.</p> <p>Chao reminded everyone that Banner 9 is also coming in 2018. Various departments will go live with Banner 9 throughout the year starting in the March/April timeframe.</p>	<p>Committee members will send wifi location suggestions to Ron.</p>
<p>6. Other Items</p>	<p>The next meeting is December 4 at 2:30 p.m. in Building 4 Room 2460.</p>	<p>An email reminder will be sent one week before the meeting.</p>