



**Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
March 4, 2019**

Members:			
Dale Vickers (Chair) X	L.E. Foisia	Jai Mehta X	Joe Vasquez
Ron Bean	Phebe Lee	Bryan Monroy	Student Rep 2
Chau Dao	Rich Lee	Richard Patterson X	
Sheila Espy X	Paulo Madrigal X	Robert Stubbe X	Kate Morales (Minutes) X

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome	Dale welcomed everyone to the meeting.	Information only.
2. Review of November 2018 Minutes	Minutes were approved as corrected.	Minutes will be posted to the ITAC website.
3. Follow-Up Items A. Banner 9 Performance B. Automatic Disconnect from Wifi Network	Dale reported that the College purchased Oracle's In Memory tool and it has improved the performance of Banner 9. IT is not receiving reports of slowness related to Banner 9 anymore. Dale reported that devices are auto-disconnected from the wifi network after a period of inactivity. This is a self-preservation setting to ensure wifi capacity is available to those that are actively using it. IT was unable to recreate a scenario where an active device is automatically disconnected from campus wifi.	Information only. IIIC
4. Review AP3720 – Chris Schroeder	Chris reviewed the proposed AP3721 and BP3721. These would be stand-alone documents focused on security and separate from the existing AP3720 that covers computer and network use. The AP references a security practices manual that would be updated instead of needing to constantly update the AP. Chris shared that Coast Community College has a similar methodology for their security policies and procedures.	Please review the proposed AP and BP and bring suggestions to the next meeting. IIIC
5. Technology Master Plan	Dale shared the TMP outline and indicated that he is concerned about the length of the document. He is working on ways to shorten the document and include appendices such as the equipment replacement plan/cycle. He discussed an example at a college that recently had a week long network outage that turned out to be caused by aging equipment that wasn't updated. Dale	Dale will continue to update the TMP and bring the equipment replacement plan/cycle to the committee for review. IIIC

	asked ITAC to consider recommending a seven to ten year lifecycle replacement plan for networking equipment. Chris shared that his team updates hardware when it is about to fail utilizing a stock of spares. The spare stock has been depleted and IT is requesting funding to replace it. The Committee agreed that a seven to ten year cycle was reasonable and gave a cushion of three years to request and receive budget funding.	
6. ASAG Minutes	The October ASAG minutes were shared with the Committee. The ASAG minutes also include a list of projects completed and issues resolved by the Enterprise Application Systems team over the last month.	Information only.
7. Other Items	The next meeting is April 8.	Information only.
Note: Accreditation Standards IIC: Student Support Services IIIC: Technology Resources		