Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
April 6, 2020

Members:

Dale Vickers (Chair) **X**	Rich Lee **X**	Richard Patterson **X**	Student Rep 1
Ron Bean **X**	Paulo Madrigal	Robert Stubbe	Student Rep 2
Chau Dao	Jai Mehta	Joe Vasquez **X**	
Sheila Espy **X**	Jean Metter **X**		Kate Morales (Minutes)

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome	Dale welcomed everyone to the meeting.	Information only.
2. Review of March 2020 Memory	Reviewed and made minor corrections to March memory.	The memory is posted to the ITAC website.
3. Update on IT Response to Campus/Student Needs	Ron reported that IT spent last week deploying laptops to approximately 90 faculty members. IT has also received requests for laptops from 70 staff members; but are not authorized to distribute to staff, yet. The programming team is working on custom programming to allow students to drop classes and not have it affect the College's enrollment reporting. The switchboard staff is continuing to work on campus as this functionality can not be transferred to work from home, yet. The Help Desk staff are now setup to work from home. They can also remote access users computers using Zoom or Skype. IT is working with the FCLT to add enhancements to Canvas. Jean reported that she is very happy with the addition of Cast-o-matic. She is able to go through her Powerpoint presentation and record her voice at the same time. ITAC discussed various tools available for online learning. Sheila discussed the need to share documents with students. ITAC	Information only. <mark>IIC</mark> and <mark>IIIC</mark>

	discussed the situation with the College's Google tenant and how it is only for students. IT received a warning from Google when we recently tried to add a faculty member to the tenant. Ron indicated that OneDrive files could be shared with students. Dale shared that most College staff are working from home. IT has increased VPN capacity from about 70 accounts to more than 600. IT will only install VPN software on Mt. SAC owned computers to ensure they are secure. IT has also set up an ongoing blog located at http://www.mtsac.edu/it/blog	
4. Other Items	The next meeting is May 4 at 2:30 p.m. via Zoom.	Information only.

Note: Accreditation Standards
IIC: Student Support Services
IIIC: Technology Resources