



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



May 23, 2017

1. Chancellor Oakley has issued a missive ([attached](#)) on Guided Pathways—the general message being in support of the governor's proposal for \$150 million in one-time funding to community colleges for Guided Pathways. Two quotes from the Chancellor's message:
 - These funds would be provided to colleges over a five-year period, supporting robust planning and implementation activities to fully leverage recent state investments in student success and ensure that campus instructional and support programs are effectively integrated to help students succeed.
 - My office is working with partners throughout the system to develop the most effective way to organize the grant process, provide tools for successful implementation, and look at regulatory changes that support successful implementation.

The legislature is moving to approve a trailer bill ([latest version attached](#)) that would establish the standards and implementation process for these funds. Allowed uses, quoted from the bill, would be¹:

- (A) Faculty and staff release time to review and redesign programs, instruction, and support services.
- (B) Professional development in areas related to guided pathways.
- (C) Administrative time to coordinate, communicate, and engage college stakeholders in the process.
- (D) Upgrades to computer and student information systems to improve tracking of student progress.

2. The Senate Budget Subcommittee on Education Finance took action ([attached](#)) on the community college 2017-18 budget as proposed in the May Revision. ADDED to the budget would be:
 - \$50 M on-going for Community College Completion grants providing \$4,000 in total cost of attendance
 - \$10 M one-time to develop or enhance on-campus veteran resource centers
 - Approval of all 29 Prop 51 capital outlay projects with total state costs of \$70.6 M in 2017-18
 - \$1 M one-time for Compton Community College transition from a center to a stand-alone college
 - \$5 M on-going for the Part-time Faculty Office Hours
 - \$1 M one-time for the Academic Senate to support the C-ID project
 - \$2.5 M in one-time funding to help compliance with state and federal law provisions to prevent and address sexual violence and sexual harassment, involving a student, both on and off campus.

Also, the Legislative Analyst's Office analyzed the Governor's May Revised Budget for Higher Ed. Read the report ([attached](#)) or view a table summary analysis ([attached](#)) of the community college budget.

3. The Governor's May Revision included an additional \$92.1 million in one-time funds for deferred maintenance and instructional equipment, in addition to the \$43.7 million that was part of the January Budget Proposal, for a total of \$135.8 million. However, for 2017-18, these funds come with a catch: Most of the funds (\$125 million) are not scheduled to be disbursed until May 2019. The Governor's intent of holding onto the funds is to ensure that Proposition 98 is not over appropriated as a result of lower-than-expected revenues in the 2017-18 fiscal year.

¹ When I met with the Legislative Analyst's Office last fall, these were among my resource recommendations:

- (A) Increased Faculty and Staff Capacity in Counseling, Learning Assistance, and Student Support to Meet Demand at Scale
- (B) Faculty Professional Development
- (C) Coordinating and Management Capacity to Meet Intake, Onboarding, and Scheduling at Scale
- (D) Research and Technology Support and Software and Data Analytics Support
- (E) Funding to Increase Basic Skills Offerings to Meet Demand at Scale

4. The Cabinet identified topics ([attached](#)) for Board Information Reports during the 2017-18 year.
5. Cabinet was joined by Yen Mai, Director of Marketing and Communication, who gave us an overview ([attached](#)) of the upcoming work of our marketing consultant, Interact ([link](#)). The Interact team has set up a list of tasks ([attached](#)) as part of getting started on the work. Stay tuned for results!
6. Cabinet reviewed the revised Board Policy 7601—Campus Public Safety Internal Policies and Procedures ([attached](#)) This BP is part of the reorganization of the Public Safety Department in anticipation of applying for approval as a police department by POST, the California Commission on Peace Officer Training and Standards, ([link](#)). The BP will be forwarded to President’s Advisory Council for input.
7. Cabinet held its Timely Employee Evaluations and Quarterly Review ([attached](#)). Progress on improving the timeliness of employee evaluations is evident in the much smaller number of evaluations that are more than three months past due.
8. Cabinet approved an Immediate Need Request ([attached](#)) for \$31,706 to cover an increase in the cost of the WorxTime service provided by American Fidelity to assist us in complying with provisions of the Affordable Care Act.
9. Abe shared the latest update ([attached](#)) on vacant positions undergoing active search.
10. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. International Student Update (Audrey & Darren, 6/13)
 - b. Review of draft of 2017-18 Tentative Budget (Mike, Myeshia, Rosa, 6/6)
 - c. New Resource Allocations for 2017-18 (All, 7/11)
11. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 7/11)
****Margolis Healy Executive Training****
 - b. Classroom Utilization Project (**Joumana & Mika, 5/30**)
 - c. Faculty Position Control Quarterly Report (Irene & Rosa, 8/22)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 8/22)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 6/6)
 - f. IT Projects Quarterly Report (Dale, 6/27)
 - g. Grants Quarterly Update (Irene & Adrienne, 7/11)
 - h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 8/22)
 - i. International Student Update (Audrey & Darren, 9/12)