



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Peter Parra, *Interim VP of Human Resources*



September 13, 2016

1. Cabinet reviewed Interim Chancellor Erik Skinner's "CEO Connection" for September ([attached](#)).
 - The "Tough Job if You Can Keep It" report ([attached](#)) characterizes community college chancellors and presidents as an "endangered species." Major reasons cited for high CEO turnover include 1) conflict with the board; 2) retirement; 3) leaving for a better compensated position; and 4) conflict with college constituencies or community leaders. (Well, I'm not going anywhere for a while!)
 - As reported last week, implementation of the Common Assessment Initiative has been delayed. The Chancellor provided some additional information, "[T]est items within the assessment...still need more validation with specific populations" and "CAI will release a revised project timeline and schedule informational webinars to keep college personnel informed." Stay tuned.

2. Next week the Board of Governors will adopt their 2016-17 Budget Request ([full report attached](#)). Cabinet discussed the items and their impact on Mt. SAC. Requests are summarized below

Request	Amt (M)	Request	Amt (M)
Access: 2% growth	\$125	Campus Safety	\$50
COLA: 1%	\$100	Mental Health Services	\$25
General Operation	\$200	Equal Employment Opportunity	\$10
Full-Time Faculty	\$100	Public Outreach	\$10
Part-Time Faculty (Health Ins; Comp)	\$25	Online Educational Initiative	\$10
Veterans Resource Centers	\$25	Pathways to College Teaching	\$0.65
Technology	\$50	Professional Development	\$25
Open Educational Resources	\$20	College Promise Programs (one-time)	\$15
Integrated Library System	\$2.5	Innovation in Education (one-time)	\$25
Integrated Library System (one-time)	\$6	Total Request	\$824.15

3. The Los Angeles/Orange County Regional Consortium, the body that oversees the Strong Workforce Program for the 27 colleges in these counties, is working on a governance structure ([attached](#)) to make decisions regarding the work plan and budget for the region. Bill presented this to the regional occupational deans last week, and the regional CEOs (chancellors and presidents) will vote on this proposal this Thursday. (Note: the plan was accepted.)
4. Cabinet discussed AB 2155—Teacher Retirement ([attached](#)) which is on the Governor's desk and likely to be signed. This bill defines the number of hours as 875 per year for full time CalSTRS retirement for noncredit instruction. (525 hours is full time for credit instruction.) Because adjunct noncredit faculty (who teach the great majority of noncredit courses) are limited to 67% of the hours taught by full time faculty, these adjunct will be limited to 586 hours per year (67% of 875). The Mt. SAC-Faculty Association contract defines 1152 hours as full time for noncredit instruction, so our noncredit adjunct can teach 772 hours per year. Under AB 2155, they will be able to teach only 586 hours or a pay check reduction of almost 25%. There are several other reasons that AB 2155 is a bad idea as outlined in my letter to the legislature ([attached](#)) in opposition to the bill.

5. Cabinet also discussed SB 1379 Part-Time/Temporary Faculty Reemployment Rights ([attached](#)) which is also awaiting Governor Brown’s signature—as expected. This bill would require, as a condition of receiving Student Success and Support Program (SSSP) funding, that a community college negotiate in good faith with its faculty union:
 - Reemployment preference for part-time (adjunct) faculty, and
 - A regular evaluation process for part-time, temporary faculty.
 Mt. SAC and our Faculty Association do have a system of reemployment rights and evaluation for adjunct faculty, but negotiations would be needed to assess our compliance with this new law.

6. Bill shared a video of his keynote presentation at the Classified Professional Development Day on August 12th. The topic was “A Career Not a Job.” ([Go to link on Vimeo](#))

7. Mt. SAC has joined with the LA County Workforce Investment Board (as lead agency) to file a grant application ([abstract attached](#)) for federal funds under the America's Promise Job Driven Grant Program. If funded, the grant will create—with many other partners—the San Gabriel Valley Health Employment Hub. Total funding requested is \$4,737,000. If funded, the Hub would provide training and job placement for 900 out-of-school youth who are 16 and over, unemployed individuals, and incumbent workers. Many thanks to our writing team, particularly Director of Grants Adrienne Price.

8. Mt. SAC has begun an effort to serve students of ITT Tech who abruptly discovered last week that ITT Tech, including its campus of 300 students in San Dimas, has closed its doors—permanently. We have received guidance ([attached](#)) from the Accrediting Commission about articulating with ITT Tech—which is not regionally accredited. We put out a press release that resulted in coverage ([attached](#)) by the *Los Angeles Times*. We are also listed as a receiving institution for displaced ITT Tech students with the U.S. Department of Education, the California Community College Chancellor’s Office, and ITT Tech itself (see the [attached email from ITT Tech](#)). Don Sciore, Associate Dean of Instruction, is our contact. The catalog for ITT/San Dimas is [attached](#), but briefly the programs they offered were:

<u>Associate of Science</u>	<u>Associate of Science</u>	<u>Bachelor of Science Degrees</u>
Network Systems	Industrial Engineering Tech	Info Systems and Cybersecurity
Administration	Computer Drafting and Design	Software Development
Software Development	Accounting	Electrical Engineering
Electrical Engineering Tech	Business Management	Communications Technology
Drafting and Design Tech	Criminology and Forensic Tech	Project Mgt and Administration

9. Cabinet discussed and refined the [attached](#) draft Purpose and Function Statement for the proposed Master Plan Steering Task Force. This draft will be shared with President’s Advisory Council for recommendations and approval. Note that the life of this group is expected to lapse when the Educational and Facilities Master Plan is completed in approximately 18 months.

10. Cabinet reviewed a draft ([attached](#)) of the Purpose and Function Statement for the proposed Career Technical Education Advisory Committee (C-TEAC). This group will work on the labor market need and skill gap data and analysis that will comply with the just-passed legislation implementing the Strong Workforce Initiative and provide the basis for the required work plan and budget. This draft will be forwarded to President’s Advisory Council for their recommendations and approval.

11. Cabinet has been working for some time to expand and enhance Mt. SAC's work experience program—both general work experience and internships. The [attached](#) organizational chart and list of responsibilities displays the tremendous advancement of this work. Much appreciation was expressed for the Student Services Team under Audrey and the Instruction Team under Irene for this effort. We look forward to the continued growth and improvement of this important learning experience for our students.
12. Cabinet was joined by Vic Belinski, Chief Technology Officer; Bob Hughes, Director of Enterprise Application Systems; Dale Vickers, Director of Academic Technology & Infrastructure; and Chris Schroeder, Assistant Director of Infrastructure and Data Security, to present the IT Projects Quarterly Update ([attached](#)).
13. Peter shared an updated list ([attached](#)) of vacant positions under active search and of positions approved by Cabinet to be filled ([attached](#)).
14. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 11/15)
 - b. Next Steps on the Foothill Transit Center (Mike, 10/18)
 - c. Student Holds: Establishing, Communicating, Clearing (Joumana, 11/1)
 - d. Update on Classroom Technology Standards (Mike, Vic, Bill Eastham, 10/18)
 - e. BP and AP on Loss of BOG Fee Waiver (**Audrey, 9/20**)
 - f. Implementing BP 6530—Closed-Circuit Surveillance Systems (Dave, Vic, Bill, 10/18)
 - g. Child Development Center: Budget and Productivity (Irene, 10/18)
 - h. Consider Expansion of Summer Bridge Program (**Bill, 9/20**)
 - i. Tour of Video Production Vehicle (Bill Eastham, 9/27)
 - j. New Resource Allocation for 2016-17 (All, 10/25)
15. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Implementation (Dave Wilson & Melonee Cruse, 10/18)
Executive Policy Group Training
 - b. Classroom Utilization Project (Joumana & Mika, 10/25)
 - c. Faculty Position Control Report (Irene, 11/15)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 9/27)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Mike & Gary, 12/6)
 - f. IT Projects Quarterly Report (Mike & Vic, 12/13)
 - g. Grants Quarterly Update (Irene & Adrienne, 9/27)
 - k. Text Messaging (Yen & Vic, 11/1)