



May 10, 2022

1. Cabinet reviewed and commented on the following information items:
 - a. The Academic Senate prepared a survey on [Campus Policies Pertaining to COVID-19 and Safe Learning Environments](#). The survey was sent to students through faculty and much of the outcomes are very supportive of the work that we have done to assure a safe campus environment.
 - b. An article in the San Gabriel Valley Tribune, [Airline pilot shortage prompts college aviation course at Ontario airport](#), highlights the new class Careers in Aviation (AERO98), which is being taught at Ontario Airport on Saturday mornings. The class is providing a hands-on learning experience to students interested in aviation careers. Thanks to Jill Dolan, Director of Public Affairs, for pitching the idea to the Tribune!
 - c. An article from the Monterey Herald, [California's revamped debt-free college financial aid program could arrive in June](#), highlights what is known as the "Middle Class Scholarship," which would provide financial aid to those currently not eligible for it—about 246,000 CSU students and 114,000 UC students. Unfortunately, this initiative does not include community college students. There has been much discussion about the expansion of Cal Grants and Cabinet members have been advocating the passage of AB1456, the CalGrant Reform Bill proposed by Assembly Member Medina.
 - d. The Chancellor's Office issued a Memo regarding [Community Economic Resilience Fund Program Information](#), which provides funding information for the Community Economic Resilience Fund (CERF). This program was developed by the Governor's Office to lead to a carbon-neutral economy. There is a feedback period during April and May 2022. An article from CalMatters, [Communities Exploring the Promise of California's Community Economic Resilience Fund](#), also outlines this \$600M regional economic fund.
 - e. An article from KQED, [Gut-Wrenching: City College of San Francisco Lays Off 38 Faculty, But More Cuts May Be on the Way](#), highlights the real fear of the loss of enrollment to communities colleges—reductions in force. CCSF Board of Trustees authorized 38 tenured faculty layoffs and at least 150 adjunct are expected not to be rehired.
 - f. Gallup/Lumina published [The State of Higher Education 2022 Report](#), which looks at data for students who are currently enrolled; who were enrolled pre-COVID; who were enrolled during COVID, but not currently enrolled; and prospective students. The report notes important key findings for both the unenrolled and enrolled. Some important takeaways are that, among the unenrolled, associate degree and short-term credentials are popular pathways; cost of program, family responsibilities, and work conflicts are still high on the list of reasons that US adults are not currently enrolled in college; and students want to see that there was value in the education.
 - g. An article from EdSource, [Lawmakers want strict rules so students avoid no-credit remedial courses](#), discusses AB 1705, which expands on AB 705. This article, obviously, are interest groups using their media connections to present their uniformed version of this legislative bill requiring all high school graduates to take university level math and English to get an associate degree.
 - h. An article from the Community College Times, [Preventing stop-outs from becoming stay-outs](#), highlights the needed high-touch and wraparound services to keep vulnerable students in community colleges. Other states are investing in debt forgiveness and providing direct support to community colleges for wraparound services.
 - i. A San Gabriel Valley Coalition provided a presentation on [Bringing State and Federal Broadband Money to the San Gabriel Valley](#), which was a discussion to expand broadband services to close the digital divide in the San Gabriel Valley. The presentation discussed programs and models proposed to fund these initiatives.
 - j. An article from the San Jose Spotlight, [The number of high school students earning college credit growing](#), has some great data. The article highlights that studies show that students who participate in dual enrollment programs are more likely to graduate from high school and to earn a college degree. Some are even earning their AA degree while still in high school—like three of our own Mt. SAC Early College Academy students! It's important that as we move to additional partnerships with local school districts, as well as renegotiate our

revenue sharing with our current partners, we are using of this data like that in this article to promote dual enrollment with the K-12s.

2. In a report to the Intersegmental Committee of Academic Senates ([ICAS](#)), the Chair of the Special Committee on AB 928 reports the committee's [Recommendation on a singular GE transfer pathway](#). The recommendation presents modifications to [IGETC](#), the Intersegmental General Education Transfer Curriculum, as follows:

- UC will accept Oral Communication as a new (third) course in Area 1 – English Communication.
- The CCC will revise and strengthen courses fulfilling the Oral Communication subject requirement to meet new core competencies.
- The number of courses required in Area 3 – Arts and Humanities will decrease from three to two (one in Arts, one in Humanities).
- UC will remove its Language Other than English proficiency requirement for IGETC and treat it as a graduation requirement.
- CSU will remove its Lifelong Learning and Self-Development course from IGETC and treat it as an upper-division requirement.

There are some other notes, such as a new Area 7 Ethnic Studies requirement. To get the academic senates of UC, CSU, and CCC to agree on these changes is huge. In a related action, an announcement from the Governor's Office of Planning and Research, [OPR Announces AB 928 Committee Membership and Facilitator Award](#), which selects Sova as the third-party planning facilitator for implementing these changes driven by AB 928. Work of the [committee](#) will begin after July 1, 2022, pending funding from the legislature.

3. Cabinet reviewed a summary of HEERF and COVID-19 related grants which included a list of positions funded with federal HEERF money and with state Student Retention funds. The unexpended portion of these one-time funds have been extended into the next fiscal year, but commitments need to be evaluated for effective use of this money going forward. Cabinet is prioritizing the remaining funds for COVID-testing, contact tracing, employee mental health services, student mifi service, and custodial services. After review of positions which require funding beginning fiscal year 2022-23, the following determinations were made:

- The following positions will need to be included in their respective areas NRA requests in July: CA9239, CA9245, CA9248, CA 9262, CA 9263.
- The following positions will be eliminated as they are vacant and no longer needed: MT9969 and MT9980.
- The following positions will be moved under Unrestricted General Fund: CA9360 and all increases related to Custodial reclassifications.
- The following positions will continue to be funded by HEERF: the unfunded balance for CA9546 and 5 FTE 100% new Custodian I positions.

4. Cabinet will look at the HR report on vacant positions under active search next Tuesday to determine whether to pause recruitments. **Sokha will also provide a report on hourly requests thus far for fiscal year 2022-23.** Cabinet remains hopeful that the May Revise this Friday will include ongoing base funding for community colleges that will lessen the need to "frost" unfilled positions.

5. The [45-Day Notice for Proposed Regulatory Action Amending Title 5, of the California Code of Regulations, to Include Diversity, Equity, Inclusion, and Accessibility Standards in the Evaluation and Tenure Review of District Employees](#) was issued. While our College wholly believes in DEISA, these Title 5 regulation changes are not well written to effectively accomplish DEISA outcomes for employee hiring and evaluation. The language written is not measurable and would be difficult to implement consistently across the community colleges. There has been quite a bit of discussion surrounding these changes and

how they could be implemented, including discussion on the collective bargaining aspect of evaluations. An article from FIRE, [FIRE opposes proposed DEIA regulations at California Community Colleges](#), notes the first amendment group's concerns about faculty members' First Amendment rights being violated if these regulations are passed by the Board of Governors.

6. Cabinet was joined by Lisa Rodriguez, Acting Director of Professional and Organizational Development, and Lizette Henderson, Acting Assistant Director of Professional and Organizational Development, to provide a report on [Title V](#). Highlights:
 - The Title V team has been focusing efforts on reporting to the Department of Education on the progress on the grant. They have met with data coaches and the data researcher on summative data which is to be included in the report.
 - They are working on coordination of faculty DEI training with a pilot study process with faculty evaluations.
 - Last Fall they had a more passive data coaching program hoping faculty would engage; now the data coaches are going to department and division meetings to engage faculty.
 - They held their first Title V Ambassador, student-designed, student-led Equity conference with a keynote speaker, breakout sessions on scholar identity and professional development which received positive evaluations by 90% of attendees.

7. Cabinet was joined by Francisco Dorame, Dean of Counseling; George Bradshaw, Dean of Enrollment Management; Meghan Chen, Associate Vice President of Instruction; Antonio Bangloy, Director of Enterprise Application Systems; Monica Cantu-Chan, Director of IT Project Implementation; Kenny Yen, Business Analyst; and Caron Gomes, Systems Analyst/Programmer, to provide a report on [EAB Navigate Schedule Building and Data Analytics](#). Highlights:
 - Spring 2022 expanded two additional Early Alert Faculty Referrals for students needing Tutoring and Technology/Laptop Loan. There are now five areas in which faculty can refer students to follow-up services. . There is one more referral area scheduled for Basic Needs for Summer 2022.
 - Spring 2022 saw 116 early alert referrals received, with 35 for class attendance/punctuality, 52 referred to tutoring, and 29 referred to academic counseling. Closing comments are sent to the recommending professor to close the loop and share the impact of follow-up on these referrals. The feedback has been good.
 - The Academic Planner course guide for student registration is linked to Guided Pathways and shows a term-to-term enrollment plan. The Planner is currently being tested and student focus groups will be used to determine ease of use. The Planner does not link to DegreeWorks.
 - The workgroup is continuing to work on the Explore feature, which is what students see when they login to Navigate. The following functions are available and currently being tested: To Do's, Holds, Academic Resources, Tutoring, and Canvas Link. Videos are also being developed for students on how to use Explore.
 - The Mobile App has the same features as the Explore screen and students can enable push notifications.
 - EAB has an advance search/caseload management which allows for a robust searchable database. Tested two aspects—re-enrollment campaign and get off probation campaign.
 - Currently completing upgrades and updates for Banner, which will result in some application outages.
 - The team continues to collaborate on this effort, however, administrative oversight is a continuing need.

8. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Coordinator, Deaf and Hard of Hearing](#)
 - [Manager, Regional Adult Education Consortium](#)
 - [Special Project Manager, Accreditation](#) (SCE)
 - [Special Project Manager, Construction Projects](#)

9. Cabinet approved the following positions to proceed with recruitment:
 - [Administrative Specialist III](#) (Center for Black Culture and Student Success)
 - [Coordinator, Project/Program](#) (Center for Black Culture and Student Success)

10. Sokha reported:

- For records retention purposes, Microsoft Teams chats will be deleted after 24 hours. IT will work with departments to ensure that they know the tools of Teams.

11. Morris reported:

- After Memorial Day, we will drop down to one COVID testing location, with location to be determined.

12. Audrey reported:

- We have a student winner for the Jack Kent Cooke Scholarship who will be recognized at the Board Meeting on Wednesday. The scholarship is a full ride to the student's transfer university
- Student Services professional development day was on Thursday, and it went well. Those who participated enjoyed the presentations.
- Rising Scholars had their first graduation ceremony on Friday, and there are many programs preparing for their end-of-year celebrations.

13. Kelly reported:

- Enrollment for Summer 2022: Approximately 850 sections: 70% online and 30% face-to-face/hybrid. Down approximately 15% from Summer 2021 and 26% from Summer 2020.
- The next Accreditation Forum: Going the Distance with Distance Education! Is scheduled for May 13 from 3 – 4 pm. Participants will learn about how the new Department of Education Distance Education Regulations will be assessed during accreditation.
- Working with the Accreditation Steering Committee to implement Finishing Teams in the Fall. These Teams will help to review the narrative and evidence as part of the finishing process of the ISER.
- Instruction and Student Services Joint Planning Summit is scheduled for Friday, May 13. Dr. Frank Harris will be the opening speaker to be followed by a deeper data dive on student success data.
- Congratulations to Bruce Rogers and Singcopation for winning the Downbeat Magazine Award for Best Community College Vocal Jazz Ensemble in the country—for a 6th year in a row! In addition, Mt. SAC choral student, Estelle Ocegueda, won an Outstanding Soloist Award!

14. Madelyn reported:

- Our lobbyist, Ashley Walker, is working with Senator Leyva's office staff to voice opposition the noncredit carryover bill. Madelyn may be asked to testify in front of the Senate Education committee in opposition.
- The Ageism movie event, *Duty Free*, was well attended with over 200 people. The author and an actor in attendance talking about the movie. There were credit and noncredit students and faculty, as well as community members, in attendance.
- The ESL Career Conference and Resource Fair is this week. Campus and community resources will be available for students, such as Student Services department resources and worksources centers.

15. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

a. Return and Recover Initiative:

1. Reconnect and Reengage (Leads: Tannia Robles, Shannon Rider, Matt Judd, Assistant Director, Academic Technology, 4/26)
2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, and Aida Cuenza, 4/26)
3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 4/26)
4. Laptop Loaner Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 4/26)

b. Multiple Measures Placement Workgroup (**Madelyn, George, Ned, Elizabeth, Maria, and Jimmy, 5/17**)

c. Student Centered Funding Formula—Continued Follow Up:

1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 7/5)

2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 8/9)

16. Quarterly Reports to Cabinet:

- a. Emergency Response Plan Quarterly Report (Duetta and Sayeed, 7/19)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Brandin, and Kevin, 8/2)
- c. Faculty Position Control Quarterly Report (Rosa and Meghan, 7/19)
- d. Construction Project/Scheduled Maintenance Quarterly Report (**Gary, 5/17**)
- e. IT Projects Quarterly Report (**Anthony, 5/17**)
- f. Grants Quarterly Update (Adrienne, 7/19)
- g. International Student Quarterly Report (Chris, George, and Paty 8/2)
- h. Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 5/24)
- i. Guided Pathways Quarterly Report (Meghan, Shiloh, and Sarah, 6/14)
- j. Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 5/24)
- k. Title V Quarterly Report (Lisa and Lizette, 8/9)
- l. AB 30 (Dual Enrollment, A&R, and IT, 8/2)