



June 28, 2022

1. Cabinet reviewed and commented on the following information items:
 - a. The [CSAC Learning Aligned Employment Program \(LAEP\) Agreement](#) has been received by the College. The LAEP is offered by the California Student Aid Commission and its purpose is to offer eligible underrepresented students at public colleges and universities the opportunity to earn money to help defray their educational costs while gaining education-aligned, career-related employment. Mt. SAC's application is to leverage the funding toward CTE work experience students who work on campus. Students receiving these funds must meet very specific eligibility criteria, and the Career Education office will be working closely with Financial Aid to ensure the students selected meet all eligibility requirements. Unused funding from one fiscal year carries over to the next year, and the funding is through 2031.
 - b. The Los Angeles County Economic Development Corporation provided a presentation on the [Community Economic Resilience Fund \(CERF\)](#). This initiative is a partnership between the Employment Development Department, the Governor's Office of Planning and Research, and the Governor's Office of Business and Economic Development. \$600M was appropriated for this program as part of the American Rescue Plan Act Coronavirus Fiscal Recovery Fund of 2021 and the State General Fund for 2022. Implementation of the program is currently in the planning phase, and each region will receive \$5M in planning grants to support a [High Road Transition Collaborative](#). There might be a role for Mt. SAC, but not a central one. We continue to follow the work.
 - c. A podcast from the American Association of Community Colleges, [Misrepresented-Impact of Asian Culture and Response to Anti-Asian Hatred](#), highlights our own Dr. Audrey Yamagata-Noji. It's an important topic that has garnered media attention, and the discussion in this podcast on the impact makes this issue more real.
 - d. An article from Inside Higher Ed announces the Biden administration's [New Rules on Title IX](#). While it is just a proposal at the moment, these changes are what we have been waiting for. The largest shift is the hearing model versus the single investigative model. The proposed Title IX language also expands protections for LGBTQ students. The proposal is currently going through the comment period and the hope is to have the final language later this year.
 - e. The [Vacant Positions Under Active Search](#) log was reviewed. Positions will be evaluated during the budget review process in July and August.
2. Chancellor Oakley sent an email announcing the State budget agreement with a [Summary of the 2022-23 State Budget Agreement](#) that outlines the investments in California community colleges for the 22-23 budget year. The budget also includes important funding for [Capital Outlay and Deferred Maintenance](#).
3. Cabinet reviewed the [Final Version Budget Act of 2022 Preliminary Summary](#) that includes highlights of the State budget for 2022-23. The budget includes total spending of over \$300B.
4. The Chancellor's Office issued a Memo on [College and Career Access Pathways one-time funding for instructional materials](#), which provides guidance for a one-time \$2.5M allocation for instructional materials for high school students enrolled in a CCAP Dual Enrollment partnership.
5. The [Cabinet New Resource Allocation Timeline](#) was shared. The NRA Phase 14 allocation prep work will be done in July with allocations occurring during the beginning of August. This timeline will also ensure that all allocation requests are from PIE requests and include a linkage to the Strategic Plan Goals and Cabinet budget priorities (see below).

6. Bill shared his recent brain dump in the [2022-23 Budget Strategy Initial Guidance](#) in which the Cabinet priorities are tied to leveraging the Governor's May Revision Proposal for 2022-23 and beyond. Cabinet will continue to look at trailer bills to determine what categorical money may be coming to the College and what requirements are attached to each. Morris will also be looking at one-time dollars and what we may already be doing that could be funded with these restricted dollars; he will look to the reengagement and technology groups for their requests. Morris will be preparing a few budget scenarios that include the impact on this year's budget in stability, and the next year in Emergency Conditions. The proposed funding of base appropriation outside of SCFF will help fill some of the gaps. The next two years' funding will be reasonably predictable, but we will need to look at 2024-25 as our goal to recover enrollment and be financially self-sufficient without one-time bail-out money like Emergency Conditions and Stability.
7. To help with budget discussions, the Instructional Leadership team used the [New Resource Allocation Rubric July 2022](#) to prioritize their requests and to ensure that they are tied to the Strategic Plan Goals.
8. Bill and the dual enrollment management team met with Assemblymember Holden on his proposed legislation, [AB 2617 – Pupil Dual Enrollment Programs \(Holden\)](#), which proposes changes to Education Code Section 41585 relating to the use of one-time grant dollars related to colleges with existing dual enrollment programs. The meeting was a great conversation and presentation by the dual enrollment team. We had an ask of him for a couple of improvements to Ed Code language for special admit students and will re-engage his office with some recommended changes for the future.
9. Cabinet was joined by Tami Pearson, Dean of Continuing Education and Workforce Development, and Shannon Rider, Special Project Manager, to provide a report on [Noncredit Support of SCFF and MM](#).
Highlights:
 - Enrollment comparison moving from 2020-21 to 2021-22 is anticipated at almost 8000 FTES, which is comparable to the pre-COVID years.
 - Asian and Latinx student populations have been increasing, with male students on the rise, as well as the 35-44 age population.
 - Looking at how to outreach to the older students because it's not the same as with our credit student population.
 - Enrollment by modality is 55% in-person and 45% online.
 - They are focusing on high-touch interventions and outreach efforts. Gaps have been identified in the processing of the application and communication with students. These issues are being addressed and processes redesigned.
 - They are working with the Lumina Foundation and receiving technical assistance on behavioral science design. Updating materials to be highly visual and engaging with images that represent student populations with the programs and community.
 - Faculty and counselors are working on a case management approach with SCE students to make sure they stay on track to complete their courses.
 - In the academic years of 2019-20, 2020-21, and 2021-22 there were 73,629 unduplicated credit students and, of those, 44,330 had a noncredit touchpoint. Areas of focus for increasing transitions are to increase enrollment for disproportionately impacted populations, increase articulations, and expand internal partnerships.
 - AIME has new partnerships with credit programs, such as STEP.
 - The team continues to look at the disproportionate impacts and areas for addressing these in course success.
 - This year saw the largest number of high school graduates, with 104.

10. Cabinet approved an [Immediate Need Request](#) from Student Services for \$29,800 one-time and from Administrative Services for \$25,000 one-time for Commencement expenses.
11. Cabinet approved the [Request to Fill Log](#) for the following positions:
- [Administrative Specialist III](#) (Library and Learning Resources)
 - [Library Technician, Cataloging](#)
 - [Project/Program Specialist](#) (Pride Center)
 - [Special Project Manager](#) (Short-Term Vocational)
12. Sokha reported:
- Negotiations are continuing with all units.
 - The remote work counseling pilot study is being extended into the Fall.
13. Audrey reported:
- Student Aid Commission has distributed a flyer and fact sheet on Learning-Aligned Employment Program (LAEP).
 - She met with Stacy Weidner from Barnes and Noble on their [First Day program](#). The Textbook Committee is looking at low-cost and no-cost textbook options too.
14. Kelly reported:
- Summer 2022 enrollment: No change from last week. Approximately 850 sections: 68% online and 32% face-to-face/hybrid. Down approximately 8% from Summer 2021 and 12% from Summer 2020. Fall 2022, preparing for registration to begin on July 6.
 - The Mt. SAC Enrollment Management Academy (MEMA) is happening this week! It includes managers, faculty, department chairs, and classified professionals.
 - There will be two Summer Team Accreditation Workshops to focus on conducting a gap analysis on July 11 (9 am – 5 pm) and July 17 (1:30 to 5:30) in person (food and beverages provided!). Please email [Lianne Maldonado-Greenlee](#) to register for this event.
 - A major component of the Instructional Leadership Support Team's Study Session last week (on June 23) was learning from the eight pillars (perspective, humility, humor, acceptance, forgiveness, compassion, gratitude, generosity) of in *The Book of Joy*, in their DEISA discussions.
 - Congratulations! Marcus Monroe won the Junior Nationals in high jumping over the weekend.
15. Madelyn reported:
- The SCE team is working hard on implementing the apprenticeship program for Pharmacy Tech. There is a challenge in finding an employer to engage in placing students for apprenticeships. Once this is completed, the program is ready to run.
 - Facilities has been working with SCE on the new modulares near Building 35.
 - Meetings have taken place with the Assessor's office to discuss short-term training. Unsure at this time what training is needed.
16. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)
- a. Return and Recover Initiative:
1. Reconnect and Reengage (Leads: Tannia Robles, Shannon Rider, Matt Judd, Assistant Director, Academic Technology, 7/26)
 2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, and Aida Cuenza, 7/26)
 3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 7/26)
 4. Laptop Loaner Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 7/26)

- b. Multiple Measures Placement Workgroup (Madelyn, George, Ned, Elizabeth, Maria, and Jimmy, 8/16)
- c. Student Centered Funding Formula—Continued Follow Up:
 - 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 9/27)
 - 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 8/9)

17. Quarterly Reports to Cabinet:

- a. Emergency Response Plan Quarterly Report (Duetta and Sayeed, 7/19)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Brandin, and Kevin, 8/2)
- c. Faculty Position Control Quarterly Report (Rosa and Meghan, 7/19)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 8/16)
- e. IT Projects Quarterly Report (Anthony, 8/16)
- f. Grants Quarterly Update (Adrienne, 7/19)
- g. International Student Quarterly Report (Chris, George, and Paty 8/2)
- h. Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 9/27)
- i. Guided Pathways Quarterly Report (Meghan, Shiloh, and Sarah, TBD)
- j. Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 9/20)
- k. Title V Quarterly Report (Lisa and Lizette, 8/9)
- l. AB 30 (Dual Enrollment, A&R, and IT, 8/2)