



September 21, 2021

1. Cabinet reviewed and commented on the following information items:
  - a. An article from the Community College Daily, [A breakdown on enrollment barriers](#), reports on the barriers students have experienced that have led to their hesitation to enroll in college. Much of this is understandable—mostly around finances and COVID19—and can be addressed effectively by community colleges. If a student is in a family situation where finances for college are limited, enrolling in a community college can be the answer. One way that Mt. SAC is addressing student financial challenges is through debt forgiveness. In recent actions, Mt. SAC has forgiven over \$3.2M in student debt. Nationally, students are reporting this year that a major reason for going to college is to get a good job. For our marketing campaign, this is good messaging to those thinking about coming back to school. Surprisingly, this national survey shared that attraction of social life in college was not an important factor this fall. It seems that social life is something they are sacrificing a bit during the pandemic. This population is more comfortable taking online courses and being selective about what courses they choose, not just taking anything online.
  - b. The Accrediting Commission provided the [Mt. San Antonio College Evaluator List Update](#), a list of ACCJC approved visiting team evaluators from Mt. SAC. We will update this list with changes.
  - c. The [Community College League of California Annual Conference](#) is scheduled virtually for November 16-19.
  - d. There was a telebriefing [Update for Institutes of Higher Education](#) from LA County Department of Public Health outlining the guidance on music performance classes. The [Guidance for Institutes of Higher Education Requirements and Best Practices](#) was also updated.
  - e. [Assembly Bill 361](#) amends the Ralph M. Brown Act to allow the continuance of virtual legislative meetings, including the Mt. SAC Board of Trustees, under certain circumstances. The Bill has passed the Assembly and the Senate and is expected to immediately be signed by Governor Newsom. The [Bill](#) allows legislative bodies to continue to hold virtual meetings without complying with the Brown Act teleconferencing requirements. It also imposes additional requirements for public participation to allow for real time public comment and a time period for public comments.
  - f. An article from School Services of California, [BOG to Consider 2022-23 Budget and Legislative Requests Next Week](#), outlines the budget that will be considered by the BOG next week. It is really an unfocused budget request; a very broad range of items, with lots of money requested for categorical programs. We will continue to push for an increase to the base allocation.
  - g. The Chancellor's Office memo, [Summary of Affordable Student Housing Budget Trailer Bill](#), provides information on SB/AB 169, which appropriates \$500M in 2021-22 for the Higher Education Student Housing Grant Program. The program provides affordable, low-cost housing options for public postsecondary students in California. Cabinet is not sure how many colleges will actually use this funding. The options do not work for Mt. SAC.
  - h. The Chancellor's Office issued a memo, [Mitigating Enrollment Fraud—Instructional Practices & Reporting Obligations](#), which is an issue Mt. SAC dealt with effectively earlier this year with fraud attacks on our own system. As happens, bad actors have fraudulently applied to many, many community colleges in attempts to access pandemic-related financial aid funding. Mt. SAC has been vigilant in working to identify these applications before any financial aid has been distributed.
  - i. The Chancellor's Office issued a memo, [SB 129 Data on Course Delivery and Future Plans for Instruction](#), in which the Chancellor's Office is trying to demonstrate that colleges have adjusted their schedule based on demand. Colleges must complete a survey using Fall 2019, Fall 2020, and Fall 2021 data. There are a lot of requests for projections that will be a challenge to answer.
  - j. The Chancellor's Office issued a memo, [Update on 2021-22 Full-Time Faculty Hiring Allocation](#), which provides guidance on the \$100M in new state one time funding to hire new full-time faculty toward meeting the 75% full-time faculty goal as articulated in the 2021 Budget Act.

2. The work is continuing by the Academic Senate/District Faculty Hiring Workgroup, and a [Working Document](#) has been produced.
3. Cabinet continued discussion on the implementation of the Board Resolution. [Communication](#) is going out to students regarding non-compliance with the implementation process. This is a continuous nudging process and will allow us to work with those students who have not yet either submitted their vaccination card or tested. We do not have many students that are being outwardly non-compliant. There are discussions about Winter and what written information we should put in the schedule. Cabinet recommendation is to run a report at the end of next week showing students who have not complied at all over the last two week period. The thought would be to continue targeted high touch communication with students who have not complied at all.

The work done by all has been amazing, and the College owes a debt of gratitude to all those who have been on the front lines of communication and all those who have been laying the foundation in the background. Many are having to adapt, working on tasks that are outside their role on campus. There have been real rock stars who have stepped up and answered the call; the amount of collaboration regardless of roles has been incredible. Without the spirit of teamwork and cooperation this would have been a nearly impossible challenge. Everyone really put the focus on our students, and the contributions made have really showed that. There are still quite a few students that will need to be cleared and the hope is that the push to not allow students in classes until they are compliant is motivating.

4. Sokha reported:
  - September 30 is the due date for management contract renewal confirmations from managers. There are 24 management contracts that Human Resources have not yet received information on their renewals.
  - Human Resources continues to work on updating Contact Tracing procedures.
5. Kelly reported:
  - FTES distribution is holding at 54% for face-to-face, 38% for hybrid, and 8% for online. Overall FTES production shows a drop of 19% from Fall 2019 and 12% from Fall 2020.
  - Notable has been success and collaboration with faculty this week to communicate with students. Discussion continues with the Instruction Leadership Team on how to continue improving communication.
  - Humanities and Social Sciences Associate Dean and Dean of Instruction recruitments are in the works.
  - The Accreditation kickoff had 80 entries for the slogan contest. The winner will be announced on October 22.
  - As we go into the Winter and Spring, there is no comparison enrollment data on what students are navigating toward. She worked with Research to create a survey to send to students. She will send a draft for Cabinet feedback.
6. Audrey reported:
  - The vaxortest hotline is busy and active, assisting students with questions about vaccination or testing.
7. Madelyn reported:
  - She attended the first 21-22 SEAP statewide meeting yesterday. An additional amount will be determined by a workgroup on which Madelyn is serving, using metrics and a performance based funding model. If the Chancellor's Office decides that it is going to be done differently, then it will be done differently. There is discussion that it may be allocated by the SCFF. No one knows when or how the money will be determined right now.
  - The Academic Support Centers in-person attendance is more popular than online attendance this semester.

- SCE is 42% in person and 58% online. Class fill rates for online tend to be higher, but in-person rates are increasing.
8. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)
- a. Multiple Measures Placement Workgroup (George and Team, TBD)
  - b. Student Centered Funding Formula—Continued Follow Up
    - 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 11/23)
    - 2. EAB Navigate Schedule Building & Data Analytics (**Student Support Workgroup—Francisco, 9/28**)
  - c. AB30 (Dual Enrollment, A&R, and IT, 10/19)
  - d. Promise Update (Audrey, 8/3)
9. Quarterly Reports to Cabinet
- a. Emergency Response Plan Quarterly Report (Duetta, 10/26)
  - b. Room Utilization/Capacity-Load Ratio Project (**Gary, Meghan, Mika, Brandin, and Kevin, 9/28**)
  - c. Faculty Position Control Quarterly Report (Rosa and Meghan, 9/21)
  - d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 9/7)
  - e. IT Projects Quarterly Report (Anthony, 9/14)
  - f. Grants Quarterly Update (Adrienne, 10/26)
  - g. International Student Quarterly Report (**George, Christopher, and Paty 9/28**)
  - h. Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 9/14)
  - i. Guided Pathways Reporting (Meghan, Shiloh, and Sarah, 10/26)
  - j. Dual Enrollment at Local High Schools Quarterly Report (Meghan, Joel, Marlyn, and Lina, 8/24)
  - k. Title V Quarterly Report (Lianne and Lisa, 10/19)