



October 5, 2021
Alexis sat in for Sokha

Cabinet met briefly only to discuss the following item:

1. Cabinet continued discussion on the implementation of the Board Resolution and its' impact on students and College operations. Cabinet members acknowledged that there have been some challenges related to implementation both with the software system and its related implementation. Brandin Bowman is working with our software partner, Cleared4, to implement an automatic "clearance" when a student tests. As of now, this is not functional and a workaround was to provide students with wristbands. This has caused some to question this process and the administration is looking at an alternate option until the software is upgraded.

Our total number of on-campus credit students who have at least one class face-to-face is 17,656. This is a moving number as Instruction and IT continue to audit the information to confirm class modalities. As of yesterday, there were 14,870 fully vaccinated students and 223 fully vaccinated students who have not yet reached their two weeks after the first test, for a total of 15,093 vaccinated students. There have been 3,590 tests administered and cleared through the Cleared4 system. Current noncompliance is 873 credit students and 140 noncredit students. The noncompliance list continues to be refined to ensure that students and classes are coded properly. This is being done via email, social media, professor communication, as well as high-touch phone calls and emails to individual students by Student Services. This is great news, as we are seeing a very high compliance rate!

The drop for noncompliance will take place after noon on Friday, October 8. Students who are dropped will receive a standard EW.

2. Cabinet approved an [Immediate Need Request](#) for Facilities Planning and Management due to an increase in fire sprinkler testing for \$3675 ongoing.
3. Morris reported:
 - Dual factor authentication is a direction that IT is moving. This will be a longer process when logging in, but is important for data security.
 - A memo related to the TLM and Distance Ed classes will be coming out soon. In order to use it this year, we will need to do a recalculation. The team will be brought together to do this.
4. Alexis reported:
 - There is an increase in recruitments and new job descriptions related to the NRA Phase 13.
 - Benefits open enrollments are all completed.
5. Kelly reported:
 - The Winter 2022 and Spring 2022 Student Interest Survey student survey has over 4,000 responses from students and will close on Friday, October 8. Patty Quinones will share preliminary results tomorrow.
 - The Instructional Leadership Team Retreat is next Friday and will focus on enrollment management strategies and DEISA.

- The Accreditation Campus Kick-Off is next Friday at 1 pm for the entire college community.
 - Kelly is working with the Faculty Association in establishing the Ethnic Studies department to fill the department with two additional full-time faculty. The Ethnic Studies department will assist providing program development in alignment with the CSU requirements as a result of [AB 1460](#).
 - To increase communication from the Office of Instruction, “Conversations with Kelly” will begin soon. In addition, each division will be hosting division “office hours” twice a month.
 - As we prepare the schedule for winter 2022 and Fall 2022, the faculty SPOT certification deadline for Winter term is October 28 and for Spring term is December 17.
6. Audrey reported:
- Associated Students cancelled their Fall retreat due to concerns of outbreaks. Passed executive order to suspend the limitation on the number of terms that students could serve in some capacity.
 - Associated Students Lost and Found Sale is coming up.
 - Food Pantry has switched to Building 67A and students can come in for a 15-minute shopping trip. Already have had 750 go through. They’re open second and fourth weeks for three days each week.
 - Continue to reach out to students who are having issues with vaccination or testing.
7. Madelyn reported:
- Continuing to look at the non-compliant students and following up with them.
 - SCE FTES are looking very good for Fall. Not that far behind Fall of 2019, which is a good rebound.
 - Paul Steenhausen, from the Legislative Analyst’s Office, visited last week and it went really well. He visited ESL, vocational program, and adults with disability programs. Asked questions of staff and students. His topic was adult education funding.
8. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)
- a. Multiple Measures Placement Workgroup (George and Team, TBD)
 - b. Student Centered Funding Formula—Continued Follow Up
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 11/23)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 12/21)
 - c. AB30 (Dual Enrollment, A&R, and IT, 11/9)
9. Quarterly Reports to Cabinet
- a. Emergency Response Plan Quarterly Report (Duetta, 10/26)
 - b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Mika, and Kevin, 12/21)
 - c. Faculty Position Control Quarterly Report (Rosa and Meghan, 10/12)
 - d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 12/7)
 - e. IT Projects Quarterly Report (Anthony, 12/14)
 - f. Grants Quarterly Update (Adrienne, 10/26)
 - g. International Student Quarterly Report (Chris, George, and Paty 12/21)
 - h. Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 12/14)
 - i. Guided Pathways Reporting (Meghan, Shiloh, and Sarah, 11/9)
 - j. Dual Enrollment at Local High Schools Quarterly Report (Meghan, Joel, Marlyn, and Lina, 11/23)
 - k. Title V Quarterly Report (Lianne and Lisa, 10/19)